

How to contact us

We welcome your interest in ATEM Inc.
If you have any enquiries, please contact us:

Secretariat
Association for Tertiary Education Management Inc
PO Box 6050
O'Connor ACT 2602
Australia

Telephone: +61 2 6125 5300

Facsimile: +61 2 6125 5262

Email: ateml@bigpond.com

Web: www.atem.org.au

ABN 72 682 233 729

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communication, n, imparting or exchange of information
completed via the formal channels of published materials and also along the informal networks
through discussion where someone who can listen is always available . . .

professional, a, belonging to a profession, following occupation
as a means of livelihood; maintaining proper standard

Association for Tertiary Education Management Inc

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Your Partner in Developing Your Career

www.atem.org.au

Tertiary education administration and management is a specialised and developing profession within academic institutions, requiring a commitment to lifelong learning and continuous professional development, and the highest standards of professional practice.

About us

The Association for Tertiary Education Management Inc (ATEM Inc) is the pre-eminent professional body in Australasia for tertiary education administrators and managers. Established in 1976 as the Australasian Institute of Tertiary Education Administrators (AITEA), our Association has grown to around 1,300 individual members, 70 Corporate Members and 36 Emeritus Members. Our members are found across the breadth of the academic environment, including Universities, TAFEs, Polytechnics and Wanagas, private providers, government departments and other related organisations.

We operate as a learning community and our members are our strength. Members are committed to their careers in tertiary education and to the development of their profession.

Together we work to advance the profession of tertiary education administration and management in order to support and develop excellence in professional practice and institutional management.



Tom Gregg
President

www.atem.org.au

Surf this site to find out more. Click on 'About us' and then on 'Branches' to access your local ATEM people.

Why join ATEM Inc?

We provide members with an edge in their professional activities and give members a voice in their areas of expertise in the wider community. Joining ATEM will provide you with many benefits, including:

- association with Australasia's leading tertiary administrators and managers;
- conferences/seminars at a Branch level, and the 500-member strong Annual Conference which rotates around Australia and New Zealand;
- copies of the *Journal of Higher Education Policy and Management*, a prestigious international refereed journal published by ATEM and mailed three times a year.
- exclusive access to the information-rich interactive ATEM website;
- networking and learning opportunities at ATEM functions;
- preferential rates for ATEM professional development programs, conferences and special events;
- professional development programs;
- recognition by way of postnominals (e.g. ATEMM) that can be used as part of your personal career path management;
- topical and relevant information provided through our association newsletter *ATEM Matters*, sent to members four times a year, also through weekly e-mail updates; and

Joining ATEM Inc will provide you with much more. You will be joining a global network of fellow professionals and be supported and encouraged to achieve excellence in your career.

Locations

ATEM has branches in each state and territory in Australia and also in New Zealand. A local chapter also exists in Townsville in Queensland.

Membership and registration

Membership is available to both individuals and organisations. To become a member, you will need to complete a Membership Application which is available in hard copy from your local branch or on-line via our website. To access the latest details on fees, please visit our website at www.atem.org.au. Membership fees are fully tax deductible in Australia.

Member services

The ATEM network is strong, and as a member, you will have access to a range of services to support and enhance your career. Services include:

- advocacy with key decision makers in representing and furthering the interests of the profession;
- alliances with other educational bodies, both in Australasia and internationally;
- annual conference;
- ATEM Foundation Ltd;
- Emeritus Members (for members who have retired or left the profession but wish to continue to contribute to the Association);
- awards and scholarships;
- email discussion lists;
- Code of Conduct;
- comprehensive, information-rich, interactive web site;
- Good Practice Guides (published by the Association for University Administrators in the United Kingdom and made available through ATEM's alliance with AUA);
- international travel grants;
- job vacancies;
- *Journal of Higher Education Policy and Management*;
- library of research undertaken by administrators;
- occasional papers;
- on-line newsletter;
- professional development program (branch based so members can attend programs in their local area);
- professional links (both national and international); and
- staff exchange programs.

'I recently used the ATEM Inc chat line to ask other University Administrators for advice on a policy issue and I was absolutely amazed at the level of response and support. This is just one of the many supportive services made available to us by ATEM Inc.'

Jan Christie, Executive Officer, Rockingham Campus, Murdoch University.

'I have been an ATEM Inc member for some years and have particularly appreciated the networks and conference quality.'

Kathleen Rabel, Office of the Dean, School of Business, University of Otago, New Zealand.

'My joining ATEM Inc was a display of enthusiasm, commitment, and self improvement to my peers but most of all to myself.'

Susan Zimmer, Financial Consultant (Health), Gold Coast Campus, Griffith University.

'I joined ATEM Inc when I was a fairly new administrator in the tertiary sector. I joined in order to provide myself with a better understanding of the sector and to broaden my knowledge of how other universities work, as well as to meet other administrators in the tertiary sector.'

Joanne Austin, Divisional Manager, Administration, Swinburne University of Technology, Lilydale.

'I joined ATEM Inc because the institution that I was working in at that time (1978) did not have a discernible staff training program. I believe in self-help. I hate sitting around waiting for someone else to do something for me when I could do it myself. To satisfy my ambition for a worthwhile career I joined ATEM Inc, and I never had cause to regret it.'

Giles Pickford, Emeritus Member.

'When relocating to another State because of my partner's career move, my ATEM Inc network (both formal and informal) proved invaluable in successfully getting another job in the sector almost immediately. I think being able to quote ATEM Inc members as referees was a positive.'

Lorraine Perry, Melbourne University Private.

'Being a member of ATEM Inc has helped me understand that my challenges are not unique. It has also given me a network of professional colleagues.'

Bert Hoebee, Project Manager, Australian National University.